

ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD
JANUARY 5, 2015

Deputy Supervisor Mayrose called the meeting to order at 8:00pm with all Board members present except Supervisor Cummings. Councilman Rooney led the pledge to the flag.

Approval of Bills – Councilman Mayrose reported that the Abstract(s) from Batch(es) #1461 & 1463 from the December 29, 2014 meeting have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1465 for 2015 for payment. Vouchers on this abstract(s) numbered from 1 – 11, totaling \$120,334.70. Councilman York seconded to approve payment as follows:

Abstract Batch(es) #1465:

General Fund (A) -\$3,777.70, General Fund- Outside Village (B) \$415.00, Highway (DA) -\$0, Highway: Outside Village (DB) \$0, CAP-Murder Creek (HM) \$0, CAP- Scotland Rd (HS)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$0, Sewer Fund (SS) \$0, Sewer District #2 (SS02)- \$0, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$0, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$116,142.00, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0 Total: \$120,334.70 Carried

1. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski regarding Order of Business for 2015 and the Rules of Order of Town Meetings. (See page #7)
2. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski regarding Agenda and Conduct of Business at Regular Meetings. (See page #8)
3. Letters requesting appointments (see page #9) was made by Councilman Mayrose, seconded by Councilman Jendrowski to accept these letters.
4. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that David Cummings be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.
5. Supervisor Cummings announced the appointment of James Mayrose as Deputy Supervisor for 2015.
6. Supervisor Cummings announced appointments to committees within the Town Board (See attached page #12).
7. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that the Supervisor be authorized to appoint a Secretary to the Supervisor for 2015.
8. Supervisor Cummings announced the appointment of Colleen Salmon as Secretary to the Supervisor for 2015.
9. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that the Town Clerk be authorized to appoint Deputy Town Clerks for the year 2015.
10. Town Clerk Izydorczak announced the following appointments for the year 2015 - Deputy Town Clerk, Part time Jennifer Heberling; 2nd Deputy Clerk (PT)- Deborah Forrestel; Sub-Registrar Jennifer Heberling.
11. Highway Superintendent Michael Bassanello announced the appointment of Dean Schultz as Deputy Highway Superintendent for the year 2015.
12. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that the Highway Superintendent be authorized to appoint a Clerk to the Highway Superintendent for 2015.

All motions Carried Unanimously

13. Highway Superintendent Bassanello announced the appointment of Deborah Forrestel as Clerk to the Highway Superintendent for 2015.
14. A motion was made by Councilman Jendrowski, seconded by Councilman York that Town Officials be paid the per mile rate as set by the IRS for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
15. A motion was made by Councilman Jendrowski, seconded by Councilman York that the Town purchases a blanket bond to cover all Town Officials.
16. A motion was made by Councilman Jendrowski, seconded by Councilman York that the theft insurance coverage be continued at \$1,000,000.00 on all town employees.
17. A motion was made by Councilman Jendrowski, seconded by Councilman York that the Town Clerk be authorized to continue the Petty Cash Fund of \$100.00, a DEC petty cash fund of \$100.00, and a petty cash fund of \$100.00 during tax collection periods.
18. A motion was made by Councilman Jendrowski, seconded by Councilman York that the Director of the Senior Center be authorized to have a Petty Cash Fund of \$100.00.
19. A motion was made by Councilman Jendrowski, seconded by Councilman York that the Highway Superintendent be authorized to continue the Petty Cash Fund of \$100.00.
20. A motion was made by Councilman Jendrowski, seconded by Councilman York that the Recreation Director be authorized to maintain a petty cash fund of \$100.
21. A motion was made by Councilman Jendrowski, seconded by Councilman York to appoint Supervisor David Cummings as Budget Officer for 2015 at no salary.
22. A motion was made by Councilman Jendrowski, seconded by Councilman York that the Bank of Akron; Bank of America; M&T Bank; Class; and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
23. A motion was made by Councilman Jendrowski, seconded by Councilman York that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 5:00 p.m. on Fridays preceding each meeting.
24. A motion was made by Councilman Jendrowski, seconded by Councilman York that "Regular" Town Board Meetings throughout the year 2015 be held at 8:00 p.m. on the 2nd and 4th Mondays of each month unless noted according to the attached schedule (see attached page # 10.) Work Sessions will be at 7:15 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting. Work Sessions may be scheduled the 1st and 3rd Monday of each month at 7:30 p.m. when not conflicting with a Holiday as per schedule. Otherwise they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.
25. A motion was made by Councilman York, seconded by Councilman Rooney that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. Vouchers to be paid must be in the hands of the Town Clerk no later than the Thursday before a regular meeting.

All motions Carried Unanimously

26. A motion was made by Councilman York, seconded by Councilman Rooney that the Town brings within the coverage of Workman's Compensation Law all Town Employees and

Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted, while engaged in their duties as firemen.

27. A motion was made by Councilman York, seconded by Councilman Rooney that the Town continues Disability Insurance coverage as outlined in the resolution of 12/13/93.
28. A motion was made by Councilman York, seconded by Councilman Rooney that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are:
 - Town Board - Association of Erie County Governments
 - Town Clerk - Erie County Town Clerk's & Tax Receiver's Assoc.
 - Assessor - Erie County Assessor's Association
 - Highway Superintendent - Erie County Highway Superintendent's Association
 - Other - New York State Association of Towns and others as deemed necessary.
29. A motion was made by Councilman York, seconded by Councilman Rooney to authorize the Town Justices to appoint one court clerk for each justice for 2015.
30. Justice Campbell appoints Sandra Pietrowski as Court Clerk to Town Justice (PT) for the year 2015.
31. Justice Dennis Freeman appoints Judith Bell as Deputy Court Clerk for the year 2015.
32. A motion was made by Councilman York, seconded by Councilman Rooney that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.
33. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that Nathan Neill Esq. be appointed Attorney for the Town for 2015 with a clerical allowance of \$5,920 and that Jennifer Strong be appointed Assistant Town Attorney for the year of 2015.
34. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that Duane Root be appointed as Town Prosecutor for the year 2015 and Jennifer Strong and Robert Friedman as Assistant Town Prosecutors for 2015.
35. The term of Colleen Salmon has expired as of 12-31-2014 on the Ethics Board. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that Colleen Salmon be appointed to the Ethics Board for a three year term ending 12-31-2017.
36. With the restructuring of the Ethics Board two new positions are available on the Ethics Board. A motion was made by Councilman Rooney, seconded by Councilman Mayrose to appoint Wallace Smith and Nicholas Abraham to the Ethics Board for a three year term ending 12-31-2017.
37. With the restructuring of the Ethics Board, a motion by Councilman Rooney, seconded by Councilman Mayrose to change the terms of Todd Esposito and Tim Morgan to expire 12-31-2015 and the terms of Allison Massaro and Mary Nanni to expire 12-31-2016.
38. The term of William Kaufman on the Zoning Board of Appeals expired 12-31-2014. A motion was made by Councilman Rooney, seconded by Councilman Mayrose to appoint William Kaufman to serve as a Zoning Board Member for a five-year term expiring 12-31-2019.
39. Charles Keppler has resigned from the Zoning Board Effective 12/31/2014. A motion was made by Councilman Rooney, and seconded by Councilman Mayrose to appoint Fred Pask to serve as a Zoning Board Member for a term that expires 12/31/2016.

All motions Carried Unanimously

40. A motion was made by Councilman Rooney, seconded by Councilman Mayrose to appoint Joe Dugan as an alternate Zoning Board member to a term that expires on December 31, 2015.
41. The term of Terry Janicz on the Planning Board expired 12-31-2014. A motion was made by Councilman Rooney, seconded by Councilman Mayrose to appoint Terry Janicz to serve as a Planning Board Member for a seven-year term expiring 12-31-2021.
42. The terms of Lewis Tandy, Edmund Burke, Ken Koehler, and Dick Hegmann on the Conservation Advisory Council expired 12/31/2014. State law requires terms of this Council be two year terms. A motion was made by Councilman Rooney, seconded by Councilman Mayrose to appoint Lewis Tandy, Edmund Burke, Dick Hegmann and Ken Koehler to terms expiring 12/31/16.
43. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that David DeYoung be appointed Dog Control Officer for 2015.
44. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Beverlee Richards be appointed Deputy Dog Control Officer for 2015.
45. Supervisor Cummings announced the appointment of Nancy Eckerson as Historian and Doug Scarborough Asst Historian of the Town of Newstead for the year 2015.
46. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Brenda Cerasani and Jerry Szmania be reappointed Van Drivers for the Senior Van for the year 2015.
47. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to appoint James Akin as Water Maintenance Worker (PT) for the year 2015.
48. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to appoint Douglas Heiderman as Water Treatment Plant Operator (PT) for the year 2015.
49. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Shannon Cinotti be appointed to the Newstead Recreation Committee representing the Akron Central School Board with Jodi Brege to serve as alternate as necessary.
50. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to appoint Dan Roland as Recreation Director for a term of two years ending on 12/31/2016, subject to the terms of the job description.
51. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Joel Gregorio be appointed Chairman of the Recreation Board for a term of one year starting 1/1/2015 and ending 12/31/2015 subject to the requirements of the job description.
52. The terms of Mike Shilling, Tim Morgan, and Tracy Oakes on the Recreation Board expired 12/31/14. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to appoint Mike Shilling, Tim Morgan and Tracey Oakes to the Recreation Board for a term to expire 12/31/2017, subject to the conditions of the committee descriptions.
53. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Christine Falkowski be appointed Network Administrator for the year 2015.
54. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Becky Baker be appointed GIS Administrator for the year 2015.
55. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski that Daniel Kowalik and Joe Hawes be appointed Assistant Disaster Coordinators for 2015 at a yearly salary of \$1,004.00 each.

All motions Carried Unanimously

56. The Term of Mary Mangan on the Library Board expired 12-31-2014. A motion was made by Councilman Jendrowski, seconded by Councilman York to appoint Mary Mangan to serve as a member of the Library Board for a five year term expiring 12-31-2019.
57. The Town Board appoints an Assessment Advisory Committee each year. A motion was made by Councilman Jendrowski, seconded by Councilman York to appoint Don Kreher Jr, Stan Serwon, Steve Carlson and Tracy Oakes to the Assessment Advisory Committee for the year 2015
58. A motion was made by Councilman Jendrowski, seconded by Councilman York to establish the sewer use rate for Sewer District #1 at \$ 9.00 per 1000 gallons.
59. A motion was made by Councilman Jendrowski, seconded by Councilman York, to establish the sewer use rate for Sewer District #2 at \$ 12.50 per 1000 gallons.
60. The following resolution was moved by Councilman Jendrowski, seconded by Councilman York:

BE IT RESOLVED, that salaries and wages are hereby established per annum for the year 2015:

Supervisor	\$33,916.00
Councilman (3) (2)	\$10,151.75 each
(Councilman Mayrose has declined the pay raise for 2015) Councilman York announced he was also declining his pay raise for 2015.	
Councilman (4) (2)	\$9,928.50
Town Justice - Campbell	\$21,475.00
Town Justice – Freeman	\$21,475.00
Superintendent of Highways	\$57,840.00
Supervisor of Highways (Refuse Tires)	\$314.00
Supervisor of Highways (Cemeteries)	\$828.00
Supervisor of Highways (Drainage)	\$2,456.00
Supervisor of Highways (Refuse District)	\$680.00
Supervisor of Highways (Parks)	\$1,400.00
Town Clerk	\$47,086.00
Town Clerk (Registrar)	\$1,000.00
Deputy Town Clerk (PT)	\$15.81 per hr.
Director of Senior Services	\$44,961.00
Recreation Attendant for Senior Center (B. Gaik)	\$10.23 per hr.
Recreation Attendant for Senior Center (K. DeYoung)	\$9.46 per hr.
Recreation Attendant for Senior Center (S. Young)	\$9.46 per hr.
Attorney for the Town	\$37,837.00
Assessor	\$28.03 per hr.
Code Enforcement Officer/Zoning Officer	\$49,143.00
Town Prosecutor (PT)	\$9,407.00
Deputy Town Prosecutor (PT)	\$169.53 per session
Court Clerk (PT)	\$17.22 per hr.
Deputy Court Clerk (PT)	\$15.40 per hr.
Building Dept. Administrator	\$21.76 per hr.
Clerk to the Assessor/Building Dept.	\$14.83 per hr.
Planning Board Chairman	\$2,710.00
Dog Control Officer (PT)	\$9,359.00
Deputy Dog Control Officer (PT)	\$13.52 per hr.
Highway Clerk (PT)	\$12.83 per hr
Secretary to the Supervisor	\$21.76 per. hr.
Historian (PT)	\$2,114.00
Assistant Historian	\$614.00
Water Maintenance Worker (PT)	\$23.47 per hr.
Water Plant Operator	\$19.24 per hr.
Van Driver	\$14.32 per hr.
Recreation Director	\$11,214.00

All motions Carried Unanimously

Highway Department:

Full-time staff – as per the union contract

Summer Employees:

First Year: \$ 9.22

Second Year: \$ 9.48

Third year and thereafter: \$ 9.72

Deputy: \$1.75 above corresponding MEO rate

61. A motion was made by Councilman York, seconded by Councilman Rooney that the Newstead Planning Board members be paid a rate of \$48.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$2,710.00 per year.
62. A motion was made by Councilman York, seconded by Councilman Rooney that the Zoning Board of Appeals members be paid at the rate of \$32.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$37.00 per meeting for said meetings.
63. A motion was made by Councilman York, seconded by Councilman Rooney that the Assessment Review Board members be paid a rate of \$16.00 per hour and the Chairman of the Assessment Review Board be paid \$21.00 per hour.
64. A motion was made by Councilman York, seconded by Councilman Rooney that Drescher & Malecki LLP be retained to provide auditing services at a rate of \$14,500 annually, for assistance for annual update and budgeting services at a rate of \$1,000 for 2015.
65. A motion was made by Councilman York, seconded by Councilman Rooney that Rotella Grant Management be retained as Grant Writer for the Town for 2015.
66. A motion was made by Councilman York, seconded by Councilman Rooney that Jim Akin be appointed in charge of building maintenance for all town buildings with the exception of the Joint Highway Facility.
67. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2015.
68. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
69. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that Supervisor Cummings be appointed to the NEST Consortium for the year of 2015.
70. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.
71. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that following the annual review of the Town Procurement Policy; the policy shall remain in effect for 2015.
72. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that the Town of Newstead Fee schedule be adopted as changed for 2015. (see attached page 16 and 17)
73. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that all other existing Town policies shall remain in effect for 2015.
74. A motion was made by Councilman Rooney, seconded by Councilman Mayrose that all other terms and conditions of employment for all classifications of employees, (other than Highway Employee Full Time), of the Town of Newstead for 2015 are updated and documented in The Terms and Conditions Handbook.

A moment of silence was observed in memory of former Governor Mario Cuomo. Several students were present from the participation in government class at the school. Deputy Supervisor Mayrose asked if they had any questions. None did. Councilman Rooney shared with them that when he was in that class in high school the then Supervisor that signed his attendance sheets was current Supervisor Cummings so one day they could be sitting on the Board with one of today's board members.

75. Organizational matters having been completed; a motion was made by Councilman Rooney, seconded by Councilman Mayrose that the Board close the Organization Meeting for 2015 at 8:22pm.

All motions Carried Unanimously

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2015 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Agenda Changes
- VI - Communications
- VII - Agenda Items Question Period
- VIII - Approval of the Bills
- IX - Supervisor's Reports
- X - Committee and Department Head Reports
- XI - Old Business
- XII - New Business
- XIII - Question Period/Privilege of the Floor
- XIV - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure; Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement and the Town Board may waive this requirement for any particular matter.

B - By 5 p.m. on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from except with a four-fifths vote of the entire Town Board, to be done by motion at the beginning of the meeting.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F - Questions and comments on agenda items only shall be open to all people who wish to speak. General comments will be taken at the end of the meeting. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for the question/comment period shall be limited to a total of 20 minutes unless extended by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I - Privilege of the Floor or Question period. Comments and questions will be made concerning the town at this time. All questions/comments must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. A speaker not complying with this requirement will be asked to stop speaking and no response will be made to such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner, or advise the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any particular question. The Chair reserves the right to limit each speaker to a five minute maximum and one question or what is reasonable and is the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.

LETTERS REQUESTING APPOINTMENT FOR 2015

NOTE: INCUMBENTS ARE HIGHLIGHTED

Any general positions- committees-
Any Secretarial position – Karen Molitor
Assessment/ Review Committee– (**Don Kreher Jr, Tracy Oakes, Stan Serwon, Steve Carlson**)
Attorney for the Town - **Nathan Neill**
Attorney for the Town- Deputy- **Jennifer Strong**
Auditor – **Drescher & Malecki**
Conservation Committee – **Richard Hegmann, Ken Koehler, Edmund Burke, Lewis Tandy**
Clerk to Town Justice – **Judith Bell, Sandra Pietrowski**
Disaster Coordinator –
Disaster Coordinator Assistant – **Dan Kowalik, Joe Hawes**
Dog Control – **Dave DeYoung**
Dog Control Deputy- **Beverlee Richards**
Engineer –**Wendel**
Ethics Board – **Colleen Salmon**
Ethics Board (two new members as of 1-1-2015) – Wally Smith, Nicholas Abraham
GIS Administrator – **Becky Baker***
Grant Writer – **Rotella Management**
Highway Clerk – **Deb Forrestel**
Highway Department- Part/full-Time – Bryan Dinelli, Daniel Pawlick
Historian – **Nancy Eckerson**
Historian – Assistant – **Doug Scarborough**
Library Board – **Mary Mangan**
Network Administrator – **Christine Falkowski,**
Official Newspaper – **Akron Bugle**
Planning Board – **Terry Janicz**
Recreation Board – **Mike Schilling, Tim Morgan, Tracy Oakes**
Recreation Board Chairman – **Joel Gregorio**
Secretary to the Supervisor – **Colleen Salmon**
Sr. Citizen Van Driver – **Jerry Szmania, Brenda Cerasani**
Town Prosecutor - **Duane Root**
Town Prosecutor – Deputy- **Jennifer Strong, Robert Friedman**
Water Maintenance Worker – **Jim Akin**
Water Plant Operator – **Doug Heiderman**
Zoning Board– **William Kaufman**
Zoning Board – (replace C Keppler) – Fred Pask
Zoning Board Alternate – (replace Fred Pask) Joe Dugan

SCHEDULE OF MEETINGS FOR 2015

Mon. Jan 5 Organizational Meeting/W.S.	Mon. Jul. 6 Work Session
Mon. Jan. 12 Meeting	Mon. Jul. 13 Meeting
Mon. Jan. 19 Holiday- no work session	Mon. Jul. 20 Work Session- optional
Mon. Jan. 26 Meeting	Mon. Jul. 27 Meeting
Mon. Feb. 2 Work Session	Mon. Aug. 3 Work Session
Mon. Feb. 9 Meeting	Mon. Aug. 10 Meeting
Mon. Feb. 16 Holiday-no work session	Mon. Aug. 17 Work Session - optional
Mon. Feb. 23 Meeting	Mon. Aug. 24 Meeting
	Mon. Aug. 31 Work Session
Mon. Mar. 2 Work Session	Mon. Sep. 7 Holiday- No Work Session
Mon. Mar. 9 Meeting	Mon. Sep. 14 Meeting
Mon. Mar. 16 Work session	Mon. Sep. 21 Work Session
Mon. Mar. 23 Meeting	Mon. Sep. 28 Meeting
Mon. Mar. 30 Work Session - optional	
Mon. Apr. 6 Work Session	Mon. Oct. 5 Work Session
Mon. Apr. 13 Meeting	Mon. Oct. 12 Meeting
Mon. Apr. 20 Work Session - optional	Mon. Oct. 19 Work Session - Optional
Mon. Apr. 27 Meeting	Mon. Oct. 26 Meeting
Mon. May 4 Work Session	Mon. Nov. 2 Work Session
Mon. May 11 Meeting	Mon. Nov. 9 Meeting
Mon. May 18 Work Session- Optional	Mon. Nov. 16 Work Session - Optional
Tues. May 26 Meeting	Mon. Nov. 23 Meeting
	Mon. Nov. 30 Work Session
Mon. Jun. 1 Work Session	Mon. Dec. 7 Safety Meeting
Mon. Jun. 8 Meeting	Mon. Dec. 14 Meeting
Mon. Jun. 15 Work Session	Mon. Dec. 21 Work Session
Mon. Jun. 22 Meeting	Tues. Dec. 29 Meeting
Mon. Jun 29 Work Session - Optional	

All work sessions will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 7:15 p.m. for work session unless notified of change.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary they will be canceled with proper notice.

2015 Town of Newstead Committees

CONSERVATION ADVISORY COUNCIL (Town Board Appointed 2 yr.)

Carl Klingenschmitt*	12-31-15
Richard Hegmann	12-31-16
Ken Koehler	12-31-16
Edmund Burke	12-31-16
Lewis Tandy	12-31-16
Robert Folger	12-31-15
David Stutz	12-31-15

PLANNING BOARD (Town Board Appointed 7 yr.)

Tom Cowan*	12-31-17
Donald Hoefler	12-31-18
Andrew Kelkenberg	12-31-20
Terry Janicz	12-31-21
John Potera	12-31-16
John Olaf	12-31-19
Erik Polkowski	12-31-15

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman	12-31-19
Adam Burg	12-31-18
John Klodzinski	12-31-15
Fred Pask	12-31-16
Harold Finger	12-31-17
Cheryl Esposito (Alternate)	12-31-16
Joe Dugan (Alternate)	12-31-15

RECREATION BOARD (Town Board Appointed - 3 yr.)

Joel Gregorio *	12/31/15
Justin Klodzinski	12/31/16
Melissa Polkowski	12/31/16
Mike Schilling	12/31/17
Tim Morgan	12/31/17
Robyn Robnett	12/31/15
Karen Stachowiak	12/31/15
Tracy Oakes	12/31/17

LIBRARY BOARD (Town Board Appointed - 5 yr.)

Sue Brown	12/31/17
Robert Tiedt	12/31/16
Cheryl Esposito	12/31/15
Mary Mangan	12/31/19
Suzanne Sweitzer	12/31/18

BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

Neal Kreher*	09/30/17
Fred Pask	09/30/16
Patty Young-Szlapak	09/30/18
Stan Serwon	09/30/19
Steve Carlson	09/30/15

ETHICS BOARD (Town Board Appointed – 5 yr)

Mary Nanni	12/31/2016
Colleen Salmon	12/31/2017
Todd Esposito	12/31/2015
Tim Morgan	12/31/2015
Allison Massaro	12/31/2016
Wallace Smith	12/31/2017
Nicholas Abraham	12/31/2017

ASSESSMENT REVIEW COMMITTEE (annual appointments)

Steve Carlson
Don Kreher Jr
Stan Serwon
Tracy Oakes

SUPERVISOR'S COMMITTEE APPOINTMENTS

2015

Am. with Disabilities Coord. Assessment Buildings Capital Projects Liaison	Jendrowski York Jendrowski Cummings	York Mayrose Cummings York
Celebration Clerical Liaison Code Enforcement Conservation Council	York Mayrose Cummings Jendrowski	Jendrowski York Mayrose Rooney
Court Dog Control Drainage Finance	Mayrose Jendrowski Rooney Cummings	Rooney York Mayrose Mayrose
Fire Companies GIS Highways Insurance	Rooney Rooney Mayrose Cummings	Mayrose Jendrowski Cummings York
Library Parks Planning /Zoning Public Safety	York Rooney Mayrose Jendrowski	Jendrowski Cummings Jendrowski Rooney
Recreation Senior Citizens Solid Waste Town/Village Cooperation Water & Sewer Administration	York Rooney York Mayrose Cummings	Jendrowski Cummings Rooney Cummings Rooney

- Names listed first are designated as lead person for 2015.